bodytree
WELLNESS

STEP BY STEP GUIDE TO REGISTERING, PURCHASING AND BOOKING ONLINE CLASSES

Choose the correct scenario for yourself:

A: New client
B: An existing client with no credit
C: Existing client with credit in Bodytree account or Emirates School of Dance parents who have not been refunded

A NEW CLIENT

1. Go to www.bodytreestudio.com and click on the ⊙ icon at top-right of the page
2. Click 'Create Account' and enter your details and submit
3. **To book a class you need to buy a class or class package pass first**:
    > Click on "Packages" > "Virtual Classes" from the top menu of the website
    > Choose your desired class package > add to cart and complete the payment
4. Wait for a couple of minutes for the purchase confirmation email to land in your inbox
5. Now to book into your desired class:
    > Click "Schedule" from the top menu of website
    > Scroll down and choose the class you want to book and click "Book"
    > Class details appears in popup.
    > Click "Next"
6. **You're all booked in!**

B AN EXISTING CLIENT WITH NO CREDIT

1. Go to www.bodytreestudio.com and click on the ⊙ icon at top-right of the page
2. Enter your mindbody log in details and submit
3. **To book a class you need to buy a class or class package first**:
    > Click on "Packages" > "Virtual Classes" from the top menu of the website
    > Choose your desired class package > add to cart and complete the payment
4. Wait for a couple of minutes for the purchase confirmation email to land in your inbox
5. Now to book into your desired class:
    > Click "Schedule" from the top menu of website
    > Scroll down and choose the class you want to book and click "Book"
    > Class details appears in popup.
    > Click "Next"
6. **You're all booked in!**

C EXISTING CLIENT WITH CREDIT IN BODYTREE ACCOUNT OR EMIRATES SCHOOL OF DANCE PARENTS WHO HAVE NOT BEEN REFUNDED

1. Go to www.bodytreestudio.com and click Packages > Virtual Classes from the top menu
2. On the 'ATTENTION' message in green, click on 'Login here' link
    > Once you are redirected to the Mindbody webpage, login using your Mindbody credentials and select the package of your choice and checkout
3. Now to book into your desired class:
    > Come back to www.bodytreestudio.com and click 'Schedule' from top menu.
    > Scroll down and choose your class and click 'Book'
    > Class details pops up then click 'Next'
    > Sign in to your Mindbody account and submit
4. **You're all booked in!**